

TSQUARED CONSULTING

New York, NY • (908) 827-1782 • results@tt2consulting.com



SUMMARY OF QUALIFICATIONS

Dedicated and proactive criminal justice professional offering extensive experience in security/correctional operations and management. Critical thinker and proven leader with the ability to make sound judgments in complex settings while adhering to regulations as well as security policies and practices. Effective at collaborating with superiors and colleagues to convey necessary information and develop corrective action for security deficiencies.

Knowledge, Skills & Abilities

- Interrogation Techniques
- Conflict Resolution
- Personnel Training
- Negotiation Skills
- Public Safety & Security
- Surveillance & Inspection
- Relationship Management
- Evidence Collection
- Report Generation
- Security Systems
- Arrest Procedures
- Corrections Center Operations

PROFESSIONAL EXPERIENCE

New York State Department of Correction, Long Island City, NY

2005 - Present

Correctional Officer

- Provide professional custody and control of 104 male inmates in medium security facilities during day and night shifts; includes inmate discipline, escape prevention, and supervision of inmate movement and work activities.
- Complete rounds with assigned areas, observing surroundings to identify suspicious behavior. Monitor visitations and conducted cell/body searches for contraband. Secured outside perimeter.
- Control access across facility by surveying activities through monitors, identifying personnel and inmates, and ensuring proper authorization to enter designated areas.
- Maintain control of units in accordance with prison practices including calling for officer assistance during altercations and locking down facility. Manage health emergencies of prisoners.
- Complete paperwork and maintain logs to provide accurate head counts. Physically accounts for each inmate as well provide the next shift with essential information.

PSCH, Elmhurst, NY

2004 - 2005

Case Coordinator II

- Performed intake interviews of referred families; conducted pre-placement follow-up including documentation and information exchange with referring agency.
- Maintained an active caseload providing interventions as needed and within area of expertise.
- Handled service plans reviews every 45 days; adjusted and amended the plans as necessary.
- Participated in workshops and trainings designed to increase skills in related areas.

Help USA, Brooklyn, NY

2003 - 2004

Housing Specialist

- Assisted in developing, implementing and revising individual treatment plans suitable to client's needs.
- Maintained both client and program records in accordance with the Department of Homelessness Services guidelines.
- Managed a caseload of 50 clients and served as the liaison between clients and landlords.

EDUCATION

Bachelor of Science in Criminal Justice, John Jay College, New York, NY

Candidate May 2015

Associate of Science in Criminal Justice, Johnson & Wales University, Providence, RI

2002

CERTIFICATION/DATABASE SKILLS

New York State Peace Officer, Weapons qualified, First Aid/CPR, Officer Safety Training, Cultural Diversity and Sexual Harassment, NYS Drivers License, and Microsoft Office (Word, Excel, PowerPoint).